

# SWINFORD PARISH COUNCIL

**All Councillors are summoned to a**  
**SWINFORD PARISH COUNCIL MEETING**  
**on Tuesday August 2nd 2016 at 7.30pm**  
**at Swinford Village Hall**

## AGENDA

16/123 Apologies

16/124 Declaration of interest by Councillors

16/125 To agree the Minutes of the last meeting Tuesday July 5<sup>th</sup> 2016 APPENDIX 3

16/126 Parishioners Time

16/127 Matters arising from minutes

### A Neighbourhood Plan/Steering Group

To receive report of Npac July 2016

APPENDIX 5A

### B Hayward Underhill statement

**Motion:** That the Parish Council will remove from its minutes and records the detail of the statement by Hayward Underhill that was read out at the meeting on June 24<sup>th</sup>.

### APPENDIX 5B

#### **Special Motion (as per 7 in SPC standing orders and in accordance with section 9).**

- That the motion proposed by Councillor Underhill at item 7 for meeting on Tuesday June 7<sup>th</sup> and subsequently agreed by majority vote (minutes June 7<sup>th</sup> 2016) shall be reversed.
- That the Proposed Cemetery Improvements report submitted to the Parish Council on 7th June 2016 contains inaccuracies, particularly surrounding the financial summary in relation to the quotes attached to the report.
- That the June 7<sup>th</sup> motion did not comply with SPC financial regulations in that for sections of the contract valued at more than £3000 there were not three up to date quotations based on the same specification. (eg Lutterworth Landscapes had not been asked to quote for the cheaper gravel and neither they nor Cosby Tree Care had been asked to include for the 'no dig' process as required by HDC planning, )

- That the council had been given incorrect information about the end date of the project by which time the grant 106 money should be spent (Date given as September 2016, now confirmed by HDC as December 2017)
- That the awarding of the contract be reconsidered taking account of the new quotes obtained by the Parish Clerk, advice from HDC planning, advice from HDC reference the end date for the spending of the grant money, and issues about the pavement re-alignment raised by site visit of one of the contractors.
- That the Parish Clerk be authorised by the PC to issue an official order for the work when she is satisfied that all financial regulations and planning requirements have been met.

### **C Walnut tree on the Green**

No update received

### **D Street lighting quotation**

Update by Clerk

#### **16/128 Planning**

To consider the following application

**A** 16/01134/TCA – Works to tree (fell) – 3 Simons Close **APPENDIX 6A**

#### **16/129 Matters for discussion**

**A PC Policy reference Freedom of information act.** To review existing policy. **APPENDIX 7A**

**Motion:** That the existing policy be confirmed

**B Working with the media.** To review the email from LRALC reference media enquiries and agree a policy statement for Swinford Parish Council **APPENDIX 7B**

**C Training.** To consider a training and support plan for the PC, detailing training needs and provision as per attached **APPENDIX 7C**

**D Highways.** Update by KK **APPENDIX 7D**

**E Old photographs of Swinford.** Discuss how to store **APPENDIX 7E**

**16/130 Financial Reports for Cemetery/NPAC/PC** **APPENDIX 8**

#### **16/131 Payments**

**A** 2 Commune £780.00

**B** H Underhill £48.50

**C** K Kilbane £178.80

**D** F.O.S.S £50.00

**E** Get Mapping Plc £57.60

**F** LRALC £70.00

**G** Eon £87.66

**16/132** Date and time of next meeting





