



**MINUTES OF THE SILEBY PARISH COUNCIL MEETING HELD ON  
THURSDAY, 4 AUGUST 2016 AT 7.30PM AT SILEBY COMMUNITY CENTRE**

**PRESENT**

Councillor Mrs F Hughes (Chair)  
Councillor Mr A Paling  
Councillor Mrs J Harris  
Councillor Mrs B Crick  
Councillor Mr K Jones  
Councillor Mr A Shepherdson

Councillor Mr R Butler  
Councillor Mr P Murphy  
Councillor Miss E Compson  
Councillor Mr D Collins  
Councillor Mrs P Skorik

**IN ATTENDANCE**

Mr N Thompson – Charnwood Borough Council (up to and including minute no. 117/16)  
Mr J Collier – Sileby Neighbourhood Youth Activator (up to and including minute no. 118/16)  
Mrs J Lovatt – Deputy Clerk

**115/16 APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL**

Apologies were received and approved from Councillor Mrs J Gratton

**116/16 DECLARATION OF INTERESTS**

Councillors Mr A Paling and Mr P Murphy matters appertaining to Charnwood Borough Council.  
Councillor Mrs J Harris - Minute No. 124/16 (P/16/1483/2)

**117/16 CASE OFFICER FROM CHARNWOOD BOROUGH COUNCIL TO ADVISE ON P/16/1359/2 - 108  
DWELLINGS AT THE TOP OF CEMETERY ROAD, SILEBY, LEICS**

Mr Neil Thompson, Planning Case Officer at Charnwood Borough Council came to discuss the above application with the Council. The Council reiterated that Sileby cannot sustain any further developments.

**118/16 INTRODUCTION TO JACK COLLIER, SILEBY NEIGHBOURHOOD YOUTH ACTIVATOR**

Jack Collier, Sileby Neighbourhood Youth Activator came to introduce himself to the council, and what his plans were for the role.

**119/16 CLERK'S REPORT**

Neal Chantrill, Compliance Technician at Charnwood Borough Council, has confirmed that the play areas at the Miller/Peveril site, Seagrave Road, Sileby have now been installed.

Grant Conditionally:

APPLICATION NO: P/16/1142/2 - Erection of two storey extension to side of dwelling.

LOCATION: 33 Chalfont Drive, Sileby, Leicestershire, LE12 7RQ

APPLICATION NO: P/16/0848/2 - Erection of single storey extension to rear of dwelling.

LOCATION: 97 Barrow Road, Sileby, Leicestershire, LE12 7LW

**120/16 ADJOURNMENT FOR PUBLIC PARTICIPATION**

No public present.

**121/16 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 JULY 2016  
RESOLVED** To accept as a true record and these were duly signed

**122/16 MEMORIAL APPROVALS: VAN ANRAAD** Edna & Martien Cornelius (R2876); **CAMERON** Judith May & David Winston  
**RESOLVED** To agree these applications

**123/16 TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED**

Councillor Mr R Butler gave feedback from the drop-in sessions that was held on Saturday 30<sup>th</sup> July 2016:

- There were two LCC issues, out of the village, that were reported, and County Councillor Mr R Shepherd has reported these issues to LCC.
- Ben Fredericks, a local artist, is interested in holding a 'Big Draw' event in Sileby. It was agreed to pass his details on to Jack Collier.
- Two residents reported that the cashpoint machine is out of action during the day.
- Street cleaning issues were also reported, but the Deputy Clerk reported that this was already being investigated.

**124/16 TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS:-**

- (a) **P/16/1483/2** Erection of building to form two flats - 2 Greedon Rise, Sileby, LE12 7TF  
**RESOLVED** Objection. As per previous planning applications for this site, we would like to state that once again this is an unsuitable use for the site. In previous applications, this site was allocated as designated parking.
- (b) **P/16/1556/2** Change of use from storage (Class B8) to non-residential educational institution (Class D1) 24a Swan Street, Sileby, LE12 7NW  
**RESOLVED** No Objection
- (c) **P/16/1639/2** Erection of single storey extensions to front, side and rear of dwelling - 20 Flaxland Crescent, Sileby, LE12 7SB  
**RESOLVED** No Objection
- (d) **P/16/1643/2** Replacement of existing 11.5 metre high monopole with 12.5 metres phase 5 monopole and 800 RFC cabinet and associated development. Telecommunication Site 18168, Footway adjacent to the Corner of Charles Street, Sileby, Leics, LE12 7RJ  
**RESOLVED** No Objection
- (e) **P/16/1642/2** Erection of single storey extension to rear of dwelling 23 Forest Drive, Sileby, LE12 7TD  
**RESOLVED** No Objection

**125/16 CORRESPONDENCE:-**

- (i) Historic Buildings Workshop Event – a free two-day course to be held in Long Buckby on 20 & 21 October 2016, on how to look after listed/historic buildings.  
**RESOLVED** To note this.
- (ii) Letter from Adrian Ward, Head of Strategic Support at Charnwood Borough Council

enclosing the adopted final version of the Policy Relating to Vacancies Remaining after Uncontested Full Parish and Town Council Elections *(for information)*

**RESOLVED** To note this. The Deputy Clerk stated that this policy should be placed in the yellow information folders provided to the councillors.

(iii) To consider taking part in the LCC Snow Warden Scheme for 2016/17. LCC will pay the Parish Council a rate of £6.89 per hour.

**RESOLVED** To query this rate with Leicestershire County Council.

- 126/16 **UPDATE ON NEIGHBOURHOOD PLAN: MR GARY KIRK FROM 'YOUR LOCALE LTD' WILL GIVE A BRIEFING ON THURSDAY, 8 SEPTEMBER 7.00 – 9.00 PM TO TAKE PLACE IN THE WESLEYAN ROOM**  
**RESOLVED** To note this.
- 127/16 **TO ARRANGE A 'PARKS WORKING PARTY' SITE MEETING AT THE GREEDON RISE PLAY AREA – OVERHANGING VEGETATION, FENCING NEEDS REPAIRING ETC**  
**RESOLVED** Clerk to write to all relevant residents, who has overhanging bushes / trees on the Play Area. Clerk to contact Charnwood Borough Council to see who is responsible for replacing the fence. A date for the next 'Parks Working Party' to be set at the next meeting.
- 128/16 **TO CONSIDER A DATE AND TIME FOR THE WORKING PARTY TO DISCUSS 'FROM A-ROADS TO ZEBRAS'**  
**RESOLVED** Councillors Mr R Butler, Mrs B Crick & Mrs F Hughes to attend a meeting in the Wesleyan Room on Monday 8<sup>th</sup> August 2016 at 5.00pm.
- 129/16 **TO CONSIDER PURCHASING AN EXTRA WORKSTATION FOR THE OFFICE AT A COST OF £742.00 (TO INCLUDE MICROSOFT WINDOWS 10 PRO AND MICROSOFT OFFICE HOME/BUSINESS 2016)**  
**RESOLVED** To purchase the extra workstation, and the Administration Assistant to have the Clerk's old workstation. Clerk to report at the next meeting, the age of all current computer equipment.
- 130/16 **TO CONSIDER PRICE QUOTATIONS FOR THE DELIVERY OF A NEW WEBSITE. THE CURRENT WEBSITE IS HOSTED ON A SERVER PROVIDED BY LCC. THIS SERVER HAS REACHED END OF LIFE AND IS SCHEDULED TO BE SWITCHED OFF ON 1ST SEPTEMBER 2016 AT WHICH TIME OUR OLD WEBSITE WILL NO LONGER BE AVAILABLE AND ALL CONTENT WILL BE LOST.**  
**RESOLVED** To accept the quotation from InTouch for the new website.
- 131/16 **TO CONSIDER THE CLERK AND DEPUTY CLERK ATTENDING A BUDGET & FINANCIAL MANAGEMENT COURSE TO BE HELD AT THE LRALC ON 10 OCTOBER 2016 AT A COST OF £35.00 EACH**  
**RESOLVED** Clerk and Deputy Clerk to attend this course.
- 132/16 **RENEWAL OF THE CCTV SERVICE LEVEL AGREEMENT 2016-17 AT A COST OF £1,049.22. BOTH COPIES OF THE AGREEMENT TO BE SIGNED AND ONE RETURNED TO TIM MCCABE, COMMUNITY SAFETY MANAGER**  
**RESOLVED** To renew this agreement.
- 133/16 **TO CONSIDER THE LOCATION AND PLAN OF THE PROPOSED SPEED CUSHION DESIGN FOR THE TOP OF MOUNTSORREL LANE, SILEBY. IF MEMBERS ARE IN AGREEMENT WITH THIS PROPOSAL AT A COST OF £2,600 LEICESTERSHIRE COUNTY COUNCIL WILL COMMENCE THE 3 WEEK CONSULTATION PROCESS AND REPORT TO US IN DUE COURSE**  
**RESOLVED** To accept the proposal for the new speed cushion design.

- 134/16 PLAYGROUND INSPECTION TRAINING COURSE, AT A COST OF £50 PER DELEGATE – BOOKINGS BEING TAKEN FOR TRAINING ON MONDAY, 19 SEPTEMBER 5.45 PM AT BARROW UPON SOAR PARISH COUNCIL OFFICES  
RESOLVED Cemetery Keeper to be booked on this course.
- 135/16 TO CONSIDER PRICE QUOTATIONS FROM GREEN THUMB RE MARTIN’S WALK – PLEASE NOTE THAT THE STATE OF THE GRASS IS BECAUSE THE OVERHANGING YEW FROM DUDLEY COURT IS ALTERING THE PH OF THE SOIL AND SO THE GRASS WILL NOT GROW:-  
Quarterly visits at £42.50 per visit or Enhanced programme of £31.88 per month  
RESOLVED To put the grass renovation on hold. Clerk to request again that Charnwood Borough Council cut back the trees that are overhanging Martin’s Walk from Dudley Court.
- 136/16 FUTURE PLANNING
- Further consideration to planning applications (Councillor Mr S Shepherdson)
  - Speed signage at the top of Seagrave Road (Councillor Miss E Compson)
  - Sports Running Track for the Memorial Park (Councillor Mr P Murphy)
  - Sileby Victoria’s Railings (Councillor Mr A Shepherdson)
- 137/16 In accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2) and the Local Government Act 1972 s100(2), the press and the public will be excluded from the following item by reason of the confidential nature of the business to be discussed, matters appertaining to staff are of a confidential matter and will be requested to withdraw:-
- To receive and consider a Report of the Finance, Staffing and Policy Committee
- ❖ Office Staff
  - ❖ Cleaner of the Community Centre

Meeting closed at 9.25pm